
Association of Chartered Certified Accountants

ACCA

WeGyde

Course Overview

ABOUT ACCA

- The ACCA, or Association of Chartered Certified Accountants, is a global professional accounting body based in the UK. It offers the ACCA qualification, which is highly regarded in the field of accounting and finance.
- The qualification focuses on developing a deep understanding of financial management, reporting, taxation, law, and audit, among other areas.
- To become ACCA certified, candidates must complete a series of exams, fulfill practical experience requirements, and demonstrate professional ethics.
- The ACCA qualification is recognized internationally and can open doors to a wide range of career opportunities in accounting, finance, and business management.

Path to an ACCA Affiliate

CASE 1 (after 12th grade)	CASE 2 (after Graduation)
Complete the knowledge level/foundation level exams	Claim the appropriate exemptions
Complete the skill level exams	Complete other exams of skill and professional level
Complete the professional level exams	Complete EPSM (ethics and professional skills module)
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Documents Required for ACCA

Proof of Identity	A government-issued ID such as a passport or driver's license to verify your identity.
Proof of Address	A recent utility bill, bank statement, or similar document to confirm your current address.
Educational Qualifications	Copies of your academic certificates and transcripts to demonstrate your educational background.
Proof of Professional Experience	If you are claiming exemptions based on previous qualifications or work experience, you may need to provide relevant certificates or employment letters.
CV/Resume	A recent photograph, often needed for identification purposes.
ACCA Registration Form	Completed application forms for ACCA registration and exemptions if applicable.

Process for Registration

Research and Preparation

- Understand the ACCA qualification structure and requirements.
- Check if you need any exemptions based on your previous qualifications or work experience.

Create an Account

- Visit the ACCA official website and create an account on the ACCA's online services portal.

Complete the Online Application

- Fill out the online registration form. You'll need to provide personal details, educational background, and any relevant professional experience.

Submit Required Documents

- Upload the necessary documents, such as proof of identity, proof of address, educational certificates, and any other documents required for your specific situation.

Process for Registration

Pay the Registration Fee

- Pay the initial registration fee. Payment can typically be made online using a credit or debit card.

Receive Confirmation

- Once your application is processed, you'll receive a confirmation of your registration. This will include details about your student number and access to ACCA resources.

Start Preparing for Exams

- After registration, you can begin studying for the ACCA exams. Access study materials and plan your exam entries according to your schedule.

Enrol in Exams

- Register for your exams through the ACCA online portal, and ensure you meet any deadlines for exam entries.

About the subject (13 papers)

The ACCA qualification is divided into three levels

Knowledge level

Skills level

Professional Level

Knowledge level

- Business Technology (BT): this paper covers fundamental business technologies and their impact.
- Management Accounting (MA): Focuses on management accounting techniques and their application.
- Financial Accounting (FA): Covers the principles and practices of financial accounting.

Skills level

- Corporate and Business Law (LW): Covers the legal aspects of business and corporate law.
- Performance Management (PM): Examines techniques for performance measurement and control.
- Audit and Assurance (AA): Covers auditing and assurance practices.
- Financial Management (FM): Focuses on financial management, including planning, control, and investment decisions.
- Taxation (TX): Covers the principles and practices of taxation.
- Financial Reporting (FR): Deals with the preparation and interpretation of financial statements.

Professional Level

Essentials

- Strategic Business Leadership (SBL): Integrates strategy and leadership skills.
- Strategic Business Reporting (SBR): Focuses on advanced financial reporting.

Options (Choose two):

- Advanced Taxation (ATX): You'll apply relevant knowledge and skills and exercise professional judgement in providing relevant information and advice to individuals and businesses on the impact of the major taxes on financial decisions and situations..
- Advanced Audit and Assurance (AAA): Covers advanced auditing and assurance practices
- Advanced Performance Management (APM): You'll apply relevant knowledge, skills and exercise professional judgement in selecting and applying strategic management accounting techniques in different business contexts and to contribute to the evaluation of the performance of an organization and its strategic development.
- Advanced Financial Management (AFM): Examines advanced financial management concepts.

About examinations

Applied Knowledge and
Applied Skills Exams

*Computer-
Based Exams
(CBEs):*

These are multiple-choice or objective test questions and are administered through computer-based testing centers.

Objective Tests

Include multiple-choice questions, multiple response questions, and other formats that test knowledge and application.

*Scenario-Based
Questions*

In some cases, these require analyzing case studies or practical scenarios.

About examinations

Professional Levels

Written Exams

These include case studies and require written responses. They are typically administered in exam centers.

Case Studies

Involves analyzing and responding to a detailed business scenario, integrating various aspects of accounting and business management.

Essays and Reports:

Candidates may need to write comprehensive essays or reports based on case studies.

About examinations



Preparation

- Study Materials: Use ACCA-approved study texts, revision kits, and practice exams. Many candidates also attend review courses or study groups.



Exam Sitting

ACCA exams are offered in multiple sessions throughout the year, usually in March, June, September, and December. Some exams are available on-demand in computer-based formats.



Exam Timings and Duration

- Applied Knowledge Exams: Typically 2 hours each.
- Applied Skills Exams: Usually 3 hours each.
- Strategic Professional Exams: Generally 3 hours for each exam, except for the Strategic Business Leadership (SBL) exam, which is 4 hours.

From an ACCA affiliate, how to become an ACCA member

Complete the Practical
Experience Requirements
(PER).

Work Experience

You must gain relevant work experience to demonstrate that you have applied the skills and knowledge acquired during your studies. The ACCA requires you to complete a minimum of 36 months of relevant practical experience.

Experience Record

Maintain a record of your work experience using the ACCA's Practical Experience Record (PER) tool. Your work experience must be signed off by a qualified ACCA member or another recognized professional.

Benefits of ACCA

Professional Recognition

Career Progression

Skills Development

Diverse Fields

Global Mobility

ACCA members can work in various sectors, including public accounting, corporate finance, audit, tax, and consultancy.

The ACCA qualification is recognized worldwide, which can facilitate international career opportunities.

ACCA Exam Centers in Kerala



Kochi (Cochin)

Various centers in Kochi offer ACCA exams. Some popular ones include educational institutions and dedicated testing centers

Trivandrum (Thiruvananthapuram)

ACCA exams are conducted in Trivandrum at approved centers.

Kozhikode (Calicut)

Kozhikode also has centers that facilitate ACCA examinations.

Finding the Exact Centers

To find the most accurate and up-to-date information about specific exam centers in Kerala or any city in India.



ACCA Website

Check the official ACCA website for the latest details on exam centers, including addresses and contact information.



ACCA Local Offices

Contact ACCA's local office or regional office in India for specific queries about exam centers



Test Centers

Use the ACCA's online portal to search for test centers by location.

